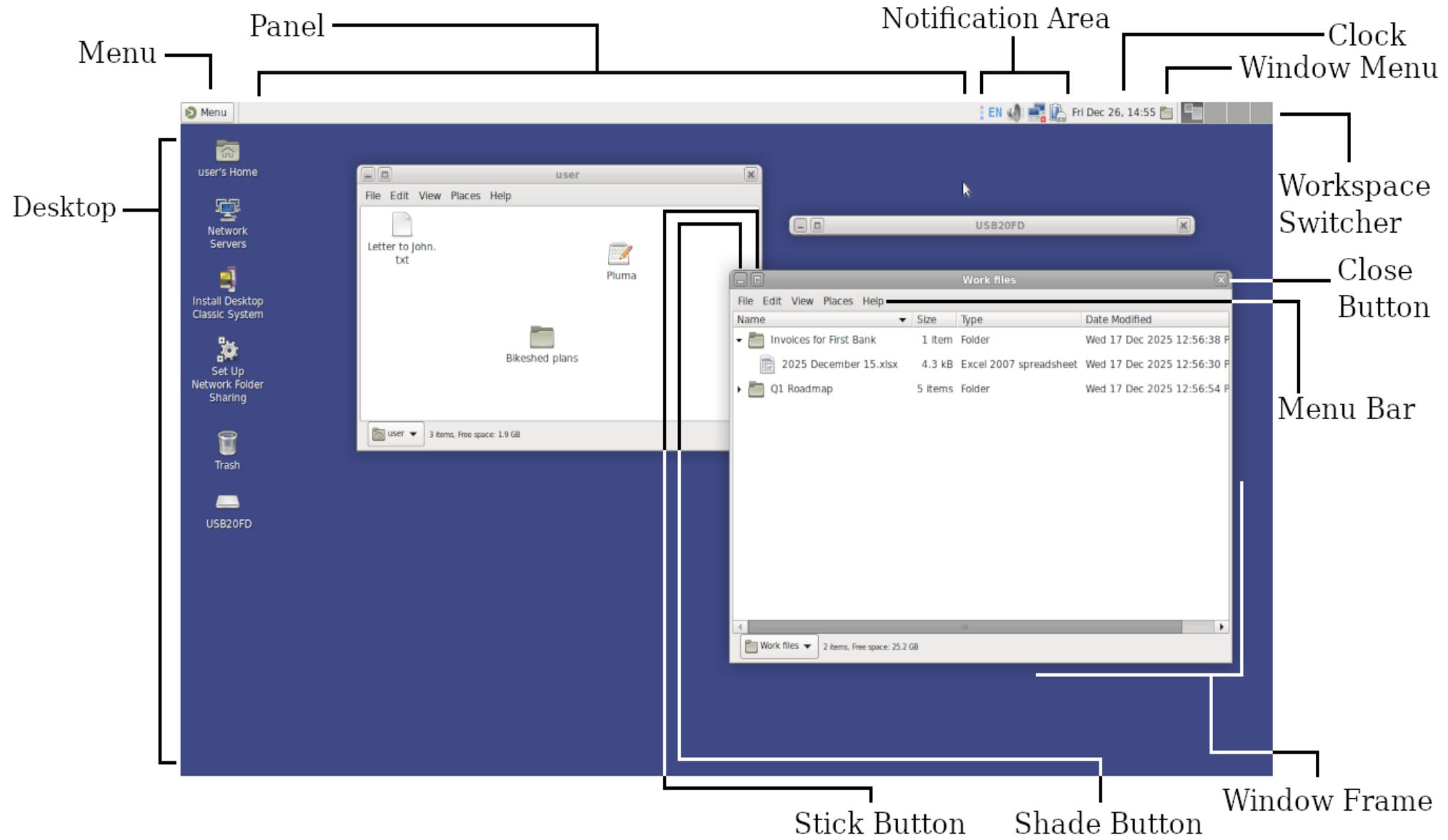


# Desktop Classic System: A Quick-Start Guide



## **Desktop**

The Desktop is where all files and folders live, from everything on your local computer, to any external storage (such as a USB drive), to any computers on the network, and beyond. Your Home folder is where all of your local files and folders are. Any computers on your local network should appear in Network Servers. Files and folders to be deleted will appear in the Trash, and will be deleted permanently when you empty the Trash. Any external storage devices will also appear on the Desktop when connected to your computer.

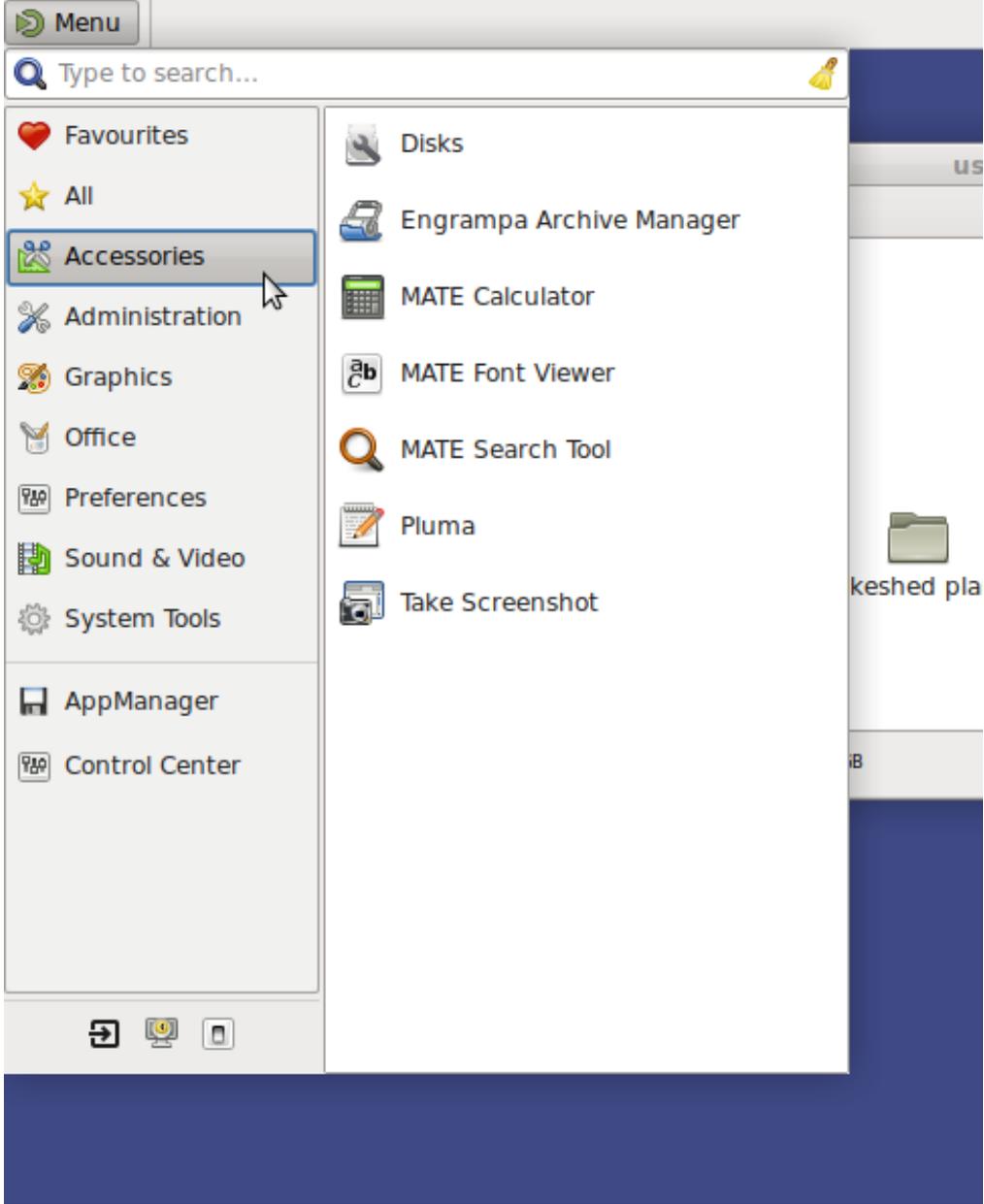
You can create files and folders anywhere on the Desktop, or in your Home folder. Most applications will default to saving their documents in the Home folder.

Double-clicking a folder will open a folder window. Here you can place and arrange files and folders to your liking. Use the default “Icons” view to position files and folders as you would on the Desktop, and use the “List” view to efficiently navigate a large or deeply nested folder hierarchy. You can also move, resize, and otherwise change the visual state of the folder window, and all of these changes will be retained for that specific folder, as if it were a real object. If you restart your computer or log out, all folders that were open should reappear upon logging back in.

If you have multiple internal hard drives, you may need to use the Disks utility to “mount” one or more of them so that they will appear on your Desktop. To find this utility, click Menu, then Accessories, then Disks.

## **Menu**

The Menu is where all of your applications live. You can run applications, create shortcuts for applications to place elsewhere, install new applications, and remove applications you no longer want, all from the Menu.



You can use the Search Bar at the top of the Menu to search for applications that are already installed, or you can click any one of the categories along the left side of the Menu to see the applications within; they'll appear along the right side. Below the separator are AppManager, which can search for and install new applications and remove applications currently in the Menu, and Control Center, which allows you to change various aspects of your computer. At the very bottom of the left side are three small buttons; these buttons, from left to right, allow you to log out, lock your screen, and shut down your computer.

You can drag and drop applications from the Menu to the panel, the desktop, or any open folder, to create shortcuts to them in wherever you dropped them. You can also right-click an application to pin it to the special Favourites menu for easy access.

## **Panel**

The Panel, which is the blank area between the other elements in the bar at the top, can contain shortcuts to applications, files, folders, and other things. In most cases you can simply drag and drop files and folders from the Desktop or a folder, and applications from the Menu, wherever you please on the Panel for easy omnipresent access to them no matter what you currently have open.

## **Notification Area**

The Notification Area contains common system controls such as Sound Volume and Wi-Fi Networks, and is in charge of showing notifications. Certain applications may place an icon in this area as well.

## **Clock**

A customizable clock. Can be set to 12- or 24-hour time. Can also be used to set the current time and date, should access to a network time server be unavailable.

## **Window Menu**

If you lose a window and can't seem to find it anywhere on the Desktop, click this icon to make a menu appear that shows all open windows across all workspaces. Then just select the window you want to make it appear.

## **Workspace Switcher**

You have four separate spaces in which to open windows, and you use the Workspace Switcher to switch between them. Workspaces can be useful for keeping tasks and projects separate from each other. Click one of the four Workspaces to switch to it, or use the mouse wheel to quickly scroll through each Workspace.

## **Window Frame and Title Bar**

Every window will have a Window Frame and Title Bar. The Window Frame can be used to resize the window; you'll know the pointer is on the Window Frame when the cursor icon changes to a large arrow with a line at the end of it. Simply click and hold, then drag in or out, to resize the window.

You can click and hold anywhere in the Title Bar that isn't one of the buttons on the edges, and then drag anywhere on the screen, to move the window.

You can single-click anywhere in a window, including its frame, to raise it to the top of a stack of windows. You can also middle-click the Window Frame or the Title Bar to lower it to the bottom of a stack.

Window Frames have “edge resistance”, which means when windows are moved, they will stop temporarily when encountering screen edges or the edges of other windows. It can be useful to “anchor” particular windows at screen edges in order to be able to have easy-to-hit click targets for them. You could easily raise or lower such windows at will, as at a screen edge you would be touching the windows’ frames rather than their contents.

## **Menu Bar**

Most applications that have many functions will contain these functions within a Menu Bar just below the Title Bar. If you're unsure how to do something, click the words in the Menu Bar to make menus appear, and see if the function you'd like to perform is within one of them.

## **Close Button**

This button will close the window. Most applications will quit once their last window has been closed.

## **Shade Button**

This button will reduce a window to just its Title Bar. Click the button again to Unshade the window. You can also double-click any non-button portion of the Title Bar to Shade and Unshade its window.

## **Stick Button**

This button will make a window appear on all Workspaces. Use this to keep a particular window always available no matter which Workspace you're in. You can also use this to quickly move an open window to a different workspace; simply Stick the window, go to the desired Workspace, and then Unstick the window by clicking the button again.

Combine window raising, lowering, and Shading along with multiple Workspaces to manage a virtually limitless number of overlapping windows with ease.

## **Installation**

If you have not already done so, you can double-click the icon on the desktop labeled “Install Desktop Classic System” to install this operating system to your computer. Simply follow the prompts in the installer. Upon completing the installation and rebooting your computer, the icon should disappear and changes made to your system should persist.

Thank you for using Desktop Classic System. If you need assistance or would otherwise like to discuss DCS, feel free to drop by the discussion thread by navigating to [mycophobia.org/dcs](https://mycophobia.org/dcs) and clicking the “Discuss DCS here” link at the bottom of the page.